



# Waste Disposal Fee Relief Guidelines

## LOOSE FILL ASBESTOS INSULATION ERADICATION SCHEME

July 2022

### OVERVIEW

**These guidelines provide information about how the Waste Disposal Fee Relief will be administered.**

The ACT Government's Loose Fill Asbestos Insulation Eradication Scheme (Scheme) is designed to eradicate the ongoing exposure risks from the continuing presence of loose fill asbestos insulation in Canberra houses. This will be achieved through the demolition of all affected houses and site remediation.

To support this objective, financial assistance in the form of fee relief for waste disposal will be provided to eligible homeowners undertaking the privately funded demolition of their affected residential property.

### WASTE DISPOSAL FEE RELIEF

The purpose of the Fee Relief is to provide financial relief from the costs associated with the disposal of waste at the Mugga Lane Resource Management Centre resulting from the demolition of an ACT residential property on the Affected Residential Premises Register (Register).

These guidelines will be used by the Loose Fill Asbestos Coordination Team (Coordination Team) to assess applications for the Fee Relief and assist applicants to understand who is eligible, the extent of the fee relief and what conditions apply.

#### Who can apply for the fee relief?

The Fee Relief is available to the registered owner of a property on the Register at the time of application and at the time of demolition.

#### Closing date for a fee relief application and how long is it valid for?

- An application for Fee Relief must be lodged prior to the Buyback Program closing for your affected property.
- The Fee Relief is valid for a period of 12 months from the date of approval.

#### What does the fee relief include?

An approved application for Fee Relief provides:

- a maximum of 6 weekdays (Monday - Friday) access to the asbestos waste disposal areas at Mugga Lane Resource Management Centre for the applicant's authorised demolition contractor. The days do not need to be consecutive.

- The Fee Relief is only valid for the disposal of waste from within the asbestos work area of an Affected Property.
- The Fee Relief is only available at the Mugga Lane Resource Management Centre.
- The Fee Relief is only valid for a period of 12 months from the date of approval.

#### What doesn't the fee relief include?

The Fee Relief does not include the disposal of any waste that originates from outside the asbestos work area. Disposal **fees will apply** if waste is from outside the asbestos work area.

The Taskforce may undertake site audits during the demolition process to confirm waste being disposed of under the Fee Relief is only from the asbestos work area.

#### Why six days for waste disposal?

This number of days has been based on the work of the contractors engaged in the Coordination Team's demolition program as part of the Scheme.

Six days allows for the disposal of contaminated furniture, fixtures and fittings, asbestos removal, and the disposal of rubble from the structural demolition. The six days do not have to be used in a continuous block as these activities are unlikely to occur on consecutive days.

#### Can I apply for extra days?

An applicant may request a greater number of days access for unusually large or complex properties or should Hot Spot Treatment be required on site.

This request will need to be supported, at the time of application, with clear evidence from a licensed demolition contractor or a licensed asbestos assessor stating why a greater number of days for waste disposal would be required.

#### Can I change the date for waste disposal?

If a day is booked and not used, the day is forfeited unless two weeks prior notice of a change in date is made, by emailing [loosefillasbestos@act.gov.au](mailto:loosefillasbestos@act.gov.au)

## PROCESS

### STEP 1 - how to apply for the fee relief?

1. Read these guidelines to assess and understand what the Waste Disposal Fee Relief includes.
2. Contact the Coordination Team to ask any questions and request a Waste Disposal Fee Relief application form and the Waste Disposal Fee Relief booking form.
3. Send a completed and signed application form, along with any supporting documents, to the Coordination Team email at [loosefillasbestos@act.gov.au](mailto:loosefillasbestos@act.gov.au) or via post to:  
 Loose Fill Asbestos Coordination Team  
 GPO Box 158  
 Canberra City ACT 2601

4. The application for Fee Relief and supporting documents must be received by the Coordination Team:
  - a. at least three weeks prior to planned disposal dates (along with completed booking form);
  - b. prior to the Buyback Program closing for your affected property.
5. The Coordination Team will assess the application in accordance with these guidelines. Once approved, the Coordination Team will provide you and your authorised demolition contractor with details on how to obtain disposal dockets from ACT NoWaste.

## STEP 2 - how to book and access the Mugga Lane Resource Management Centre

At least three weeks before access to dispose of waste at the Mugga Lane Resource Management Centre is required, you or your authorised demolition contractor, should:

1. Email the Coordination Team at [loosefillasbestos@act.gov.au](mailto:loosefillasbestos@act.gov.au) nominating the disposal dates using the Waste Disposal Fee Relief booking form.
2. The Coordination Team will provide the booking form to ACT NoWaste as evidence of your approval and of the days requested for the waste facility to be open.
3. Using the ACT NoWaste contact details provided to you at approval of your application, you or your authorised contractor must liaise directly with ACT NoWaste to obtain a disposal docket.
4. The contractor will be required to present a disposal docket each time they enter the Mugga Lane Resource Management Centre.

### **Please note the following conditions of use:**

- The Fee Relief is only valid for a period of 12 months from the date of approval.
- The Fee Relief is only valid for the disposal of waste from within the asbestos work area of an Affected Property.
- a maximum of 6 weekdays (Monday - Friday) access is provided to the asbestos waste disposal areas at Mugga Lane Resource Management Centre. These days do not need to be consecutive.
- If the required three weeks' prior notice is not provided, the contractor may not be permitted access to the asbestos waste disposal areas at Mugga Lane Resource Management Centre.
- The demolition contractor will be required to present a disposal docket each time they enter the Mugga Lane Resource Management Centre.
- If a disposal docket is not provided at the gate of the waste disposal area, full disposal fees will be charged.

- If a day is booked and not used, the day is forfeited unless two weeks prior notice of a change in date is made, by emailing [loosefillasbestos@act.gov.au](mailto:loosefillasbestos@act.gov.au)

### STEP 3 - what is required after demolition and disposal of the waste?

Following demolition of the affected area and soil validation, the following documents must be submitted to the Coordination Team with a request that the property be removed from the Register:

1. asbestos removal clearance certificates prepared by a licensed asbestos assessor;
2. a site soil validation report prepared by a licensed asbestos assessor or authorised soil validator; and
3. a Certificate of Completion of Demolition issued by the Construction Occupations Registrar.

**See the Loose Fill Asbestos Coordination team website for further details about the Deregistration process.**

## TERMS USED IN THIS GUIDE

**Affected Property** – a property listed on the Affected Residential Premises Register established under the *Dangerous Substances Act 2004*.

**Affected Residential Premises Register** - the register of residential premises that contain or have contained loose fill asbestos insulation, established under the *Dangerous Substances Act 2004*.

**Buyback Program** – the voluntary Buyback Program component of the ACT Government's Loose Fill Asbestos Insulation Eradication Scheme.

**Hot Spot Treatment** – if asbestos fibres are detected in small amounts during the soil validation process, a hot spot treatment will be carried out. A hot spot treatment involves removing surface soil from an area of the site in the immediate vicinity of the sample that tested positive for asbestos fibres.

**Registered Owner** – the lessee(s) stated on the Crown lease for the Affected Property.

**Scheme** - the ACT Government's Loose Fill Asbestos Insulation Eradication Scheme.

## ENQUIRIES

Call Access Canberra on 13 22 81 and ask to speak with the Loose Fill Asbestos Coordination Team, or email [loosefillasbestos@act.gov.au](mailto:loosefillasbestos@act.gov.au).

## ACCESSIBILITY

The ACT Government is committed to making its information, services, events and venues as accessible as possible. If you have difficulty reading a standard printed publication and would like to receive this publication in an alternative format, such as large print, please phone 13 22 81 or email [loosefillasbestos@act.gov.au](mailto:loosefillasbestos@act.gov.au).



If English is not your first language and you require a translating and interpreting service, please phone 13 14 50 and ask for 13 22 81.

If you are deaf, or have a speech or hearing impairment, and need the teletypewriter service, please phone 13 36 77 and ask for 13 22 81.

For speak and listen users, please phone 1300 555 727 and ask for 13 22 81. For more information on this service visit [www.relayservice.com.au](http://www.relayservice.com.au).